

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE \_\_\_\_\_ PAGE \_\_\_\_\_ OF \_\_\_\_\_ PAGES

2. AMENDMENT/MODIFICATION NO. \_\_\_\_\_ 3. EFFECTIVE DATE \_\_\_\_\_ 4. REQUISITION/PURCHASE REQ. NO. \_\_\_\_\_ 5. PROJECT NO. *(If applicable)* \_\_\_\_\_

6. ISSUED BY \_\_\_\_\_ CODE \_\_\_\_\_ 7. ADMINISTERED BY *(If other than Item 6)* \_\_\_\_\_ CODE \_\_\_\_\_

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State and ZIP Code)* \_\_\_\_\_ (X) 9A. AMENDMENT OF SOLICIATION NO. \_\_\_\_\_  
 9B. DATED *(SEE ITEM 11)* \_\_\_\_\_  
 10A. MODIFICATION OF CONTRACT/ORDER NO. \_\_\_\_\_  
 10B. DATED *(SEE ITEM 11)* \_\_\_\_\_  
 CODE \_\_\_\_\_ FACILITY CODE \_\_\_\_\_

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)* \_\_\_\_\_

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: <i>(Specify authority)</i> THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES <i>(such as changes in paying office, appropriation date, etc.)</i> SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER <i>(Specify type of modification and authority)</i>

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER <i>(Type or print)</i>	16A. NAME AND TITLE OF CONTRACTING OFFICER <i>(Type or print)</i>
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
15C. DATE SIGNED	16C. DATE SIGNED
<i>(Signature of person authorized to sign)</i>	<i>(Signature of Contracting Officer)</i>

Item 14. Continued.

#### CHANGES TO THE SPECIFICATIONS

1. Section 00910, Page 23: Replace this page with the accompanying new page 00910-23 bearing the notation "ACCOMPANYING AMENDMENT NO. 0003 TO SOLICITATION NO. DACA63-01-R-0017."
2. Replacement Sections. - Replace the following sections with the accompanying new sections of the same number and title, bearing the notation "ACCOMPANYING AMENDMENT NO. 0003 TO SOLICITATION NO. DACA63-01-R-0017:"

00210 PROPOSAL SUBMISSION REQUIREMENTS  
00220 SAMPLE PROJECT

#### CHANGES TO THE SAMPLE PROJECT

3. Cover Page: Replace the two pages of the sample project's cover page with the accompanying new cover page bearing the notation "ACCOMPANYING AMENDMENT NO. 0003 TO SOLICITATION NO. DACA63-01-R-0017:"

END OF AMENDMENT

<b>DATA ITEM DESCRIPTION</b>			<i>Form Approved OMB No. 0704-0188</i>	
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response. Including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0183), Washington, D.C. 20503.</small>				
<b>1. TITLE</b>		<b>2. IDENTIFICATION NUMBER</b>		
Work Schedule		FRP0010		
<b>3. DESCRIPTION/PURPOSE</b>				
To provide details of scheduling the work tasks.				
<b>4. APPROVAL DATE</b> (YYMMDD)	<b>5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)</b>		<b>6a. DTIC APPLICABLE</b>	<b>6b. GIDEP APPLICABLE</b>
<b>7. APPLICATION/INTERRELATIONSHIP</b>				
This Data Item Description (DID) provides details for preparing a work schedule.				
<b>8. APPROVAL LIMITATION</b>		<b>9a. APPLICABLE FORMS</b>		<b>9b. AMSC NUMBER</b>
<b>10. PREPARATION INSTRUCTIONS</b>				
The work schedule shall be held in accordance with <b>(AM#3) Section 01321 - PROGRESS SCHEDULE</b> , as indicated or modified in the task order.				
<b>11. DISTRIBUTION STATEMENT</b>				

**SECTION 00210**  
**PROPOSAL SUBMISSION REQUIREMENTS**

1.0 **PROPOSAL.** Offerors shall strictly adhere to the requirements as set forth in this section (00210) when preparing the proposal to be submitted in response to this request for proposal (RFP).

2.0 **PROPOSAL FORMAT.**

2.1 Proposal shall be submitted in **three (3) separate envelopes**. All proposal revisions shall be submitted as page replacements with revised text readily identifiable, e.g. **bold face** print or underlining. Proposal replacement pages shall be numbered shall be clearly marked "REVISED", shall show the date of revision, shall be submitted in appropriate number of copies (e.g., if two (2) copies of the original page was required, then two (2) copies of the revised page will also be required), and shall be a different color than the original pages they are to replace.

2.1.1 The first envelope shall contain Volume I, Technical Proposal described in Section 00210, "VOLUME I, TECHNICAL PROPOSAL." The envelope shall be clearly marked "**Technical Proposal, RFP No. DACA63-01-R-0017.**" Offeror shall submit an original and seven (7) copies of Volume I.

2.1.1.1 The first envelope shall also contain Volume I-A, SAMPLE WORKPLAN, in accordance with Section 00900, for the sample project described in Section 00210, "SUBFACTORS I and II." Volume I-A shall be clearly marked "**VOLUME I-A, SAMPLE TASK ORDER, RFP No. DACA63-01-R-0017.**" Offeror shall submit an original and seven (7) copies of Volume I-A.

2.1.2 The second envelope shall contain Volume II, Price/cost Proposal, Architectural and Engineering Rates of A-E Firms to Be Used as Subcontractors, and Preaward Survey Information described in Section 00210, "VOLUME II, PRICES/ COST PROPOSAL, ARCHITECTURAL AND ENGINEERING RATES OF A-E FIRMS TO BE USED AS SUBCONTRACTORS, AND PREAWARD SURVEY INFORMATION." The envelope shall be clearly marked "**Prices/Cost Proposal, Architectural and Engineering Rates, and Preaward Survey Information, RFP No. DACA63-01-R-0017.**" Offeror shall submit an original and two (2) copies of Volume II.

2.1.3 The third envelope shall contain Volume III, Subcontracting Plan described in Section 00210, "VOLUME III, SUBCONTRACTING PLAN ." The envelope shall be clearly marked "**SUBCONTRACTING PLAN, RFP No. DACA63-01-R-0017.**" Offeror shall submit an original and one (1) copy of Volume III. Subcontracting Plans are required only from LARGE businesses – **small businesses** are **not** required to submit a Subcontracting Plan.

2.2 Offeror shall provide an INDEX for each of the proposal volumes/sections that show the title of the subject matter discussed therein and the page number where the information can be found. In particular, Offeror shall specifically reference the topics addressed in this section (Section 00210) of instructions. The narrative discussions shall be related as to Section 00900, unless otherwise stated. Offeror shall clearly tab all information in the proposal so that it is easy to locate.

2.3 Offeror is cautioned that "parroting" of the RFP requirements with a statement of intent to perform does not reveal the offeror's understanding of the problem or his capability to solve it. The inclusion of "filler" material from previous proposals or commercial applications shall be avoided unless it has a direct application to the objective of this RFP.

3.0 **PROPOSAL CONTENT.** Offerors shall include sufficient details in their proposal, shall present the details in the same order in which they are requested in this section (00210) to permit the Government to promptly, completely, and accurately evaluate the proposal from both a technical and management standpoint. Offeror shall identify technical uncertainties and assumptions within the requirement set forth in this RFP, and Offeror shall provide specific proposals for the resolution of any technical uncertainties and assumptions so identified. The Government will not make assumptions concerning the offeror's intent, capabilities, facilities, or experiences. **Clear identification of the pertinent details shall rest as sole responsibility of the offeror.**

4.0 **PROPOSAL LENGTH.** The Government recognizes that offerors go to considerable expense to prepare proposals for this RFP, so the Government prefers that the proposals be practical. Elaborate format, binders, special reproduction techniques, and the like are not necessary nor desired. In short, proposals shall completely and adequately address the requirements as stated in the RFP, and technical proposal (technical and management factors). Volume I of the offeror's proposal, **shall not exceed 75 single-space, double-sided sheets** (excluding subcontractor endorsements, *OSHA Form 200*, and sample project). Proposal legibility, clarity, coherence, and the contents will be important. Proposal pages shall be 8-1/2 x 11 inches in size; however, if drawings or other graphics are submitted, Offerors shall reduce them only to the extent legibility is not lost. Offeror shall not submit verbatim sections of the appendices to this RFP as part of their proposal. Offers that violate these rules unnecessarily delay the evaluation process and may be rejected by the Government after the initial evaluation without receiving any further consideration.

5.0 **SUBCONTRACTOR EXPERIENCE/CREDENTIALS.** Subcontractor (A-E, Construction, and Supplier) experience/credentials will be imputed to and evaluated as part of the proposal if they (the subcontractors and their experience) are identified in the proposal **and** if the respective subcontractors have provided the prime contractor with firm written commitments (also included in the proposal) to undertake performance as a subcontractor for the prime contractor under any contract that may be awarded as a result of this RFP. **Scores will not be given for a proposed subcontractor without the written commitment.**

#### 6.0 **VOLUME I, TECHNICAL PROPOSAL.**

6.1 **TECHNICAL FACTOR.** The technical approach should address the items in Section 00900 being sure to include the nature of the requirement as understood by the offeror; recognition of critical areas of the requirement; and proposed methods of accomplishing the requirement. Volume I shall include Offeror's approach to acquisition of labor, resources, materials, facilities, software, and equipment and description of same to be used in accomplishing the requirements of Section 00900.

##### 6.1.1 **SUBFACTOR I - Experience, Past Performance, Capabilities of Proposed**

**Subcontractors.** Offeror shall show experience in various types of construction- related work and capability to do same or similar work.

6.1.1.1 **ELEMENT I - Experience** (the type and amounts of work performed). Offeror shall provide a list of the principle types of contract work he/she performed in the following categories as related to Section 00900:

- SAFETY - Life safety upgrade, inflammatory gases and substances, industrial safety, industrial hygiene, fire protection, airfield pavements, confined space entry, radioactive and laser operations, hazardous materials, protection of work sites and property, and protection of workers.
- CIVIL - Facility site planning and layout, roads, parking areas, storm water, sewage drainage, and master planning.
- ARCHITECTURAL - Facilities with functional and aesthetic integrity.
- ENVIRONMENTAL - Removal and disposal of asbestos, lead-based paint, underground storage tanks, light's ballast, transformers and other hazardous materials.
- STRUCTURAL - Structural engineering for conventional construction, construction materials, computer usage, loading, structural systems, and miscellaneous structural features.
- INSTRUMENTATION - Instrumentation for energy monitoring and control systems, direct digital control and fire protection.
- COMMUNICATION SYSTEMS - Conventional communication systems and fiber optics.
- SECURITY - Facility security systems.
  
- ELECTRICAL - Facility electrical power and service supply, distribution, utilization systems including lighting, power generation, and uninterrupted power supply (UPS).
- MECHANICAL - Facility heating, ventilating, and air-conditioning (HVAC), elevators, and plumbing systems.

6.1.1.2 **ELEMENT II - Past Performance** (quality of Offeror's work and how well Offeror performed). Offerors shall provide information that indicates their ability to perform the proposed contract effort. Offeror shall provide information pertaining to no less than three (3) (*to meet the RFP minimum requirements*) or no more than five (5) active/completed (within the last 5 years) Federal, State and local Government, and/or private contracts performed by the Offeror that are **similar in nature to the requirements in the RFP currently being evaluated** - - i.e.,

processing a wide variety (construction and services) of multiple task orders simultaneously. The evaluation will take into account past performance information regarding predecessor companies, key personnel who have relevant experience, or subcontractors that will perform major or critical aspects of the requirement. Offeror **shall explain what aspects** of the previously performed contracts **are relevant to the effort required by this RFP**. CCASS reports will be ran by the Government and made part of the past performance evaluation. Offeror shall limit this data to two (2) pages per relevant contract, and shall provide information in the following format:

- Company Name (if different from Offeror's name, and Offeror shall explain the circumstance that caused the company name to change)
- Project Manager/Engineer with description of that individual's responsibilities
- Project Title
- Contract Number
- Number of Task Orders issued against this contract. List how many were over \$100,000. List how many were completed on time.
- Contracting Agency (Government or private)
- Description of Effort (Percentage of work performed by the Prime contractor and disciplines of work performed)
- Number and severity of problems encountered, type of any subsequent corrective actions, and the effectiveness of that corrective action(s)
- Overall contract performance record
- Type of Contract (Firm-Fixed Price, Cost-Reimbursement, Incentive, Indefinite Delivery, etc.)
- Period of Performance
- Original Contract Dollar Value and Current/Actual Contract Dollar Value
- Original Completion Date and Current/Actual Completion Date
- Name, address, and Telephone Number, Fax Number and E-mail of Administrative Contracting Officer, Ordering Officer and Contracting Officer

Offerors shall identify those companies holding worker's compensation policy(ies) for the past five (5) years. Offerors shall provide their OSHA Form 200 for the same period for the Government's review, and mishap rates shall at least show a declining trend. Offerors shall list any subcontractors used, shall identify sizes and types of major mechanical, electrical, and utility control systems used,

and shall show the Offeror's percentage of participation on each job listed. The list shall indicate the Offeror's experience as a prime contractor. Failure to identify the subcontractors in the proposal shall invalidate their experience/ credentials and that invalidated experience/credentials will not be considered or evaluated by the Government. If the Offeror's list of experience was accomplished as a subcontractor, then the percentage (%) of work the Offeror expended (as a subcontractor) on each job shall be shown.

6.1.1.2.1 **Client Satisfaction Surveys:** No more than one client satisfaction survey form per project will be evaluated. Offeror shall provide the survey forms at the end of this section ( 2 pages) directly to the clients offeror desires to use as references. To be considered, the client satisfaction forms must be **completed by the client** and **mailed by the client** directly to the Contracting Officer to arrive by 4:00 p.m. Central Time on the date established for receipt of proposal. Client satisfaction surveys submitted directly by the offeror will **not** be considered.

6.1.1.2.2 In the Past Performance section of offeror's proposal, offeror shall give the name, phone number, fax number, and e-mail address of each individual offeror has requested to complete a Client Satisfaction Survey.

**FIRMS LACKING RELEVANT PAST PERFORMANCE HISTORY WILL NOT BE EVALUATED FAVORABLY OR UNFAVORABLY ON PAST PERFORMANCE.**

6.1.1.3 **ELEMENT III - Capability of Proposed Subcontractors.** Offerors shall identify and describe the services of their proposed subcontractors (making reference to the list of principle types of work in paragraph 6.1.1.1) and shall provide their rationale for selecting those subcontractors. A-E, Construction, and Supply subcontractor's experience/credentials will be entered into and evaluated as part of this one element if the subcontractors are identified in the proposal, and the proposal includes a written commitment from each subcontractor to undertake performance under any resultant contract. Failure to provide a valid commitment between the prime contractor and the subcontractor shall invalidate the corporate experience and will not be used as a part of the evaluation of the proposal. Furthermore, the offeror is informed that the list of subcontractors proposed will be binding and become part of any resultant contract. The prime contractor shall use only the proposed subcontractors in the performance of this contract. If after award the prime contractor chooses to use a subcontractor that was not proposed and approved for this contract, the prime contractor shall submit the subcontractor's qualifications in writing to the Contracting Officer for approval. In considering the number of A-E firms to propose for this contract, the contractor shall take into consideration the large realm of work anticipated to ensure that sufficient capable firms are committed. The A-E firms will be required to submit their qualifications demonstrating experience as it relates to the type of work anticipated under this contract.

**6.1.2 SUBFACTOR II - Technical Approach.**

6.1.2.1 **ELEMENT I - Work Plan for Sample Task Order facility and facility systems.** This will be evidenced by the sample project. See Section 00220 for Scope of Work, with sketches, list of required specifications and task order requirements. A site visit is recommended to obtain any information needed that is not included in the sample project. This sample project could result in a task order being issued under the contract that is awarded as a result of this RFP.

6.1.2.2 **ELEMENT II - Task Order Price Proposal Preparation Plan.** Offeror shall demonstrate his approach to the management of task order price proposal preparation. Offeror shall show their procedures for soliciting proposals from subcontractors, in order to meet the contract requirements for competition (two or more, but at least two (2) price quotations from viable subcontractors) and timeliness for task orders as follows:

- Task Order RFP - Firm-Fixed Price (FFP) Task Order (see Section 00800, FIRM FIXED PRICE (FFP) TASK ORDER). This will be evidenced by the sample project (See Section 00220 for Sample Project).
- Task Order Price RFP - Time-and-Materials (T&M) Task Order (see Section 00800, TIME-AND-MATERIALS (T&M) TASK ORDER).
- Task Order Price Proposal after Task Order Award - Unpriced Task Order (UTO) (See Section 00800, *UNPRICED* TASK ORDER (UTO)).

6.1.2.3 **ELEMENT III - Rapid Response.** It is essential that the offeror demonstrate his capability to be able to respond rapidly in the area of submitting a proposal/technical information for individual task orders (See Section 00200). Offerors shall show this by documenting the time it would take their firm to submit the required proposal/technical information from the receipt of an RFP for a task order; the time it would take their firm to submit a site survey report; the time it would take their firm to provide a work plan; and the time it would take their firm to submit an acceptable price proposal on a time-and-materials task order after award. The level of effort of the request for proposals is broken down as follows:

- Small Effort - total amount of order estimated to be less than \$100,000.
- Medium Effort - total amount of order estimated to be between \$100,000 and \$500,000.
- Large Effort - total amount of the order estimated over \$500,000.

## **Am 0003**

### **6.2 MANAGEMENT FACTOR.**

6.2.1 **SUBFACTOR I - Organization and Personnel Qualifications.** Offeror shall furnish an organization chart depicting the management structure proposed for the RFP and any resulting contract. The management techniques and controls that shall be implemented to assure a rationale for subcontracting and the control of subcontractors shall also be provided. Offeror's organization shall show supervision and quality control during all phases of work. Offeror shall identify the principal program personnel as outlined in Section 00900, RESPONSIBILITIES, with their areas of responsibility and relationship with the management structure. Qualifications of the principal program personnel (i.e., *Program and Project Managers (Professional Level 4), Project Engineer (Professional Level 3), Cost Estimator (Professional Level 2), Project Superintendent, Quality Control Manager (Professional Level 1)*) shall be provided in resume format. Offeror shall

have personnel of suitable background and experience to assure that all of the anticipated disciplines required in the RFP and proposed contract are represented. Offeror's identification and commitment of key personnel to this contract will be evaluated. For all key personnel proposed, Offeror shall show if the employees will be employed full or part time, if they will be located on site or not, if they will have single or dual function responsibility(ies) and what those responsibilities will be. Offeror shall obtain firm written commitments to work for the Offeror on any contract that results from this RFP, from all of his/her key employees. Offeror shall provide the firm written commitments with their initial proposal.

**6.2.2 SUBFACTOR II - Cost Control.** Offeror shall show how costs shall be controlled to assure the Government that excessive man-hours shall not be expended to increase profit margins. This shall include, but not be limited to, types of supervision to be used, employee training in Time-and-Material contracts, efficiency improvement methods, etc.

**6.2.3 SUBFACTOR III - Corporate Experience & Support.** Offeror shall demonstrate related corporate support. Corporate support is defined as the proven ability to provide resources from other parts of the corporation for unusual needs such as increased workload in a compressed time frame. Offeror shall document any criteria or experience (i.e., warranty program) that uniquely qualifies the offeror to fulfill the proposed contract successfully. Offeror shall provide a company resource chart that includes the following information:

- The number of personnel employed, also give breakdown of each discipline
- A description of related experience (as stated in Section 00900)
- A detailed plan of what work will be subcontracted out and how that work will be managed.

#### **6.2.4 SUBFACTOR IV - SMALL DISADVANTAGED BUSINESS (SDB) UTILIZATION PLAN**

**ALL** Offerors shall submit an SDB Utilization Plan, to include the following information:

- Identification of each SDB concern proposed and the work each is to perform( See NOTE below regarding SDB certification)
- Targets expressed in dollars and percentages representing each SDB concern's participation of the total contract value.
- Total target value of all SDB participation, expressed in dollars and percentages, of the total contract value.

The offeror is put on notice that any targets represented in a submitted proposal will be incorporated into and become part of any resulting contract.

NOTE: All proposed SDB concerns must be SBA-certified in PRO-Net. SBA concerns can register in PRO-Net on the Internet at the following address: <http://pronet.sba.gov>.

**7.0 VOLUME II, PRICE/COST PROPOSAL, ARCHITECTURAL AND ENGINEERING RATES OF A-E FIRMS TO BE USED AS SUBCONTRACTORS, SCA and DBA WAGE RATES TO BE USED ON THIS CONTRACT, and PREAWARD SURVEY INFORMATION.** This volume shall consist of the price/cost proposal, architectural and engineering rates of A-E firms to be used on this contract, Service Contract Act (SCA) wage rates (for services) to be used on this contract, Davis Bacon Act (DBA) wage rates (for construction) to be used on this contract, Preaward Survey information, and shall conform to the requirements set forth in this section.

## **7.1 PRICE/COST PROPOSAL.**

7.1.1 **Offerors** shall submit their price/cost proposal (an original plus two (2) copies) with a completed Standard Form 1442, SOLICITATION, OFFER, AND AWARD; Section 00010, SUPPLIES OR SERVICES AND PRICES/COSTS; Section 00600, REPRESENTATIONS & CERTIFICATIONS; Section 00500, Standard Form 24, BID BOND, and any additional documentation to explain and support the price proposed.

7.1.2 Additional cost and price support documentation shall include a breakout of the following cost for the sample task order. **All information submitted shall support the price proposed of the sample task order and shall be presented in sufficient detail to clearly establish the relationship of the information provided to the price proposed.**

7.1.2.1 **Direct Labor.** Offeror shall show each discipline/job classification proposed, the number of employees in each discipline/classification, the number of hours the Offeror plans to work each individual per week, the direct labor rate per hour and the fringe benefit rate per hour for each individual proposed. Offerors are reminded that they shall at least pay their non-professional employees the rates shown on the U.S. Department of Labor Wage Rate Determination(s) for services/General Wage Decision(s) for construction. Applicable wage determination(s)/ decision(s) are included in this RFP.

If Offeror does not use the wage rate classifications (job titles, disciplines) shown on the Wage Rate Determinations/Decisions in this RFP, Offeror shall provide with their proposal a "stratification" of the wage classification and rate proposed. For example: If the employee proposed has "dual-hat" responsibilities, Offeror may want to combine two (2) of the disciplines/job classifications shown on the Wage Rate Determinations/Decisions and "stratify" the two (2) respective hourly rates (based upon the amount of time the employee will spend working in each discipline/job classification) into one (1) hourly rate that is more commensurate with the combined responsibilities. Offeror's stratification shall include the Offeror's calculations and narrative explanations for those calculations showing how and why the proposed "stratified" rates were derived.

7.1.2.2 **Indirect Expenses (Overhead).** Offeror shall show overhead rate proposed, method of calculating that rate, and shall itemize the various costs included in the "base" for that rate. Narrative explanations shall accompany all cost/calculations as necessary to clearly explain how the Offeror arrived at the rate and costs proposed.

7.1.2.3 **Material and Equipment.** Offeror shall list in the proposal all material and equipment proposed by item description, make and model number of equipment, quantity, and

cost for each item listed.

7.1.2.4 **Subcontracts.** Offeror shall list all subcontracts by subcontractor name, type of service/construction/supplies to be subcontracted, and cost of each.

7.1.2.5 **General and Administrative (G&A).** Offeror shall show the G&A rate proposed, explain (numerically and narratively) how the Offeror calculated that rate, and list all of the costs that are included in the "base" for that rate.

7.1.2.6 **Profit.** Offeror shall show profit rate proposed and provide rationale for that rate. If Offeror has some concerns about performing the work described in this RFP, Offeror shall list those concerns (real or perceived risks) that support the profit rate proposed.

7.1.3 Information required in Section 00010, LABOR, is not intended to be restrictive. Offeror is encouraged to submit any other cost or financial information that may be helpful in the understanding and evaluation of his cost proposal; however, superfluous or elaborate documents are not desired. Offeror shall agree that authorized Government representatives may have access to applicable accounting and estimating documents and records not submitted with the proposal, if required to complete evaluation of cost proposal.

7.1.4 All information pertaining to any costs associated with the line items contained in the Bid Schedule (Section 00010) shall be confined to Volume II. **Offeror shall not include any cost information in any other Volume of their proposal except Volume II.**

## **7.2 SUBMISSION OF ARCHITECT-ENGINEERING (A-E) FIRMS TO BE USED ON THIS CONTRACT.**

Offerors shall submit a list of hourly rates, overhead rate (detailed breakout), general and administrative (G&A) rates (detailed breakout), *and anticipated escalation factor over the next five years* for each A-E firm that will be used as a subcontractor on this contract. . The Government will evaluate this list of rates for price reasonableness only. These rates will provide the Government a basis for negotiations for future task orders.

## **7.3 SCA (SERVICES) AND DBA (CONSTRUCTION) WAGE RATES TO BE USED ON THIS CONTRACT.**

Offerors shall submit a list of hourly SCA and DBA wage rates to be used on this contract. Rates should be fully burdened and shall be at least the amount required by the applicable Service Contract Act (SCA) for services, or Davis Bacon Act (DBA) for construction. Applicable wage rate determinations (for services) and general wage decisions (for construction) are located in this solicitation. In those instances where the same wage classification title appears on more than one wage determination/decision, the highest rate will govern as the minimum wage rate requirement. These rates will provide the Government a basis for negotiations for future task orders.

#### 7.4 PREAWARD SURVEY INFORMATION.

Offerors shall submit all preaward survey information in Volume II.

NOTE: Offerors shall notify their bank/suppliers that the Corps of Engineers may contact them, and shall authorize the bank/suppliers to release the following information regarding the Offeror's account. If a written authorization is required by their bank, Offerors shall provide that authorization with their proposal.

- Name and telephone number of bank's point of contact
- Number of years business has been conducted with each bank
- Types of open accounts (checking, loans, etc.)
- Balance of current accounts (the banks will provide a "range of figures" for this information, such as, medium five-figures range)
- Means by which loans are secured and if paid as agreed
- Point of contact and telephone number of three (3) different suppliers

#### 8.0 VOLUME III, SUBCONTRACTING PLAN.

**\*\*THIS PARAGRAPH APPLIES TO LARGE BUSINESSES ONLY\*\***

8.1 All large businesses shall submit a subcontracting plan. The plan should be prepared in accordance with FAR 52.219-9. Failure to submit an acceptable subcontracting plan may make the offeror ineligible for award of the contract. The subcontracting plan will be reviewed for compliance and will be scored in accordance with AFARS 19.7, Appendix CC. The submission of the subcontracting plan is in no way advantageous to large businesses over any small business in the evaluation process. However, where technical and price become more equivalent for two or more large businesses who are being considered for award, the subcontracting plan will become more significant and may become the determining factor for award.

8.2 The Fort Worth District's floors/goals regarding total subcontracted dollars are as follows:

8.2.1 Small Business (SB) Subcontracting Goals - 61.4%.

8.2.2 Small Disadvantaged Business (SDB) Subcontracting Goals - 9.1%.

8.2.3 Woman Owned Small Business (WOSB) Subcontracting Goals – 5.0%.

8.2.4 Historically Black Colleges and Universities and Minority Institutions (HBCU/MI)  
Subcontracting Goal – 2.0%

8.2.5 HubZone Small Business (HZSB) Subcontracting Goals – 0.5%

8.2.6. Veteran Owned Small Business (VOSB) Subcontracting Goals - 3.0%

NOTE: For further information on the HUBZone Empowerment Contracting Program, read contract clause 52.219-8 or use the Internet:  
<http://www.sba.gov/hubzone/>

To be approved the plan must contain a minimum, the eleven elements set forth in Contract Clause 52.219-9 II, paragraph (d). Your plan will be reviewed and scored in accordance with AFARS 19.705-4(d) to ensure it clearly represents your firm's ability to carry out the terms and conditions, set forth in the contract clauses. A Subcontracting Plan with a score of less than 71 may not be accepted. It is recommended that you use the example located in section 00110b **as a guide** to assist you in developing your own subcontracting plan. Delete the instructions shown in parenthesis or your small business program will not be approved. If discussions during this review raise doubts as to your intentions or ability to comply with these contractual obligations, it could result in your disqualification for award.

NOTE: All proposed Small Disadvantaged Business (SDB), Woman Owned Small Businesses (WOSB) and HUBZone Small Businesses (HUBZone) concerns must be SBA-Certified in PRO-Net. These firms can register in PRO-Net on the internet at the following address: <http://pronet.sba.gov>. The Government will verify PRO-Net certification of all SDB, WOSB & HubZone concerns proposed. No credit will be given to the offeror whose proposed concerns are not certified.

(End of Section 00210)

ATTACHED at end of this section:

1. Customer Satisfaction Survey (2 pages) Section 00210a
2. Sample - Small, Small disadvantaged and  
Women-Owned Small Business  
Subcontracting Plan Section 00210b

SECTION 00220

SAMPLE PROJECT  
07/01  
AMENDMENT NO. 0003

PART 1 GENERAL

1.1 (AM#1) STATEMENT OF WORK

1. Buildings 11115. Remove two evaporative coolers located outdoors. Remove two exhaust fans located on the roof of the building. Remove abandoned equipment and materials on the mezzanine (shown as a bid option). And remove a portion of the associated distribution ductwork; however, most of the existing distribution ductwork will remain. Provide new condenser water supply and return piping underground from existing Valve Pit No. 3. Provide one new make-up Air handling unit located outdoors; unit will discharge a 100% outside air supply directly into the air plenum above the ceiling. Provide eight new heat pumps, located above the ceiling, to draw return air directly from the return air plenum above the ceiling. Provide new supply ductwork from the heat pumps into the existing ductwork. Also provide a secondary pump and associated hydronic plumbing to each heat pump to circulate a constant volume of condenser water through all new heat pumps and the new make-up Air handling unit. Provide an additional secondary condenser water pump and associated plumbing (shown as a bid option) for each building; this pump will alternate operation with the other pump and will provide redundancy in case of failure. Also provide associated ceiling replacement, steel framing, roof penetrations, and associated electrical work.

2. Buildings 11141 and 11143. Remove four evaporative coolers and four exhaust fans located on the roof of each building. Remove two natural gas-fired furnaces located in the mechanical room of each building. And remove a portion of the associated supply air ductwork and all of the associated return air ductwork. Provide new condenser water supply and return piping underground from existing Valve Pit No. 3. Provide four new heat pumps, located on the roof of each building, to draw in outside air and mix it with return air. Connect the heat pumps into the existing supply ductwork. Provide a secondary pump and associated hydronic plumbing to each heat pump in each building to circulate a constant volume of condenser water through all new heat pumps. Also provide an additional secondary condenser water pump and associated plumbing (shown as a bid option) for each building; this pump will alternate operation with other pump and will provide redundancy in case of failure. Also provide associated ceiling replacement, roof penetrations, and associated electrical work. Provide all work as shown on enclosed plans and specifications.

3. (AM#3) This sample task order project has a complete set of drawings and specifications. The sample task order project submission only needs to include the completed bidding schedule and a construction schedule. Submit these in accordance with Section 00210 PROPOSAL SUBMISSION REQUIREMENTS. The construction schedule shall be done on form EF2454 CONSTRUCTION PROGRESS CHART that is attached to Section 01321 PROGRESS SCHEDULE. Include the subcontractors bid tabulation with the bidding schedule.

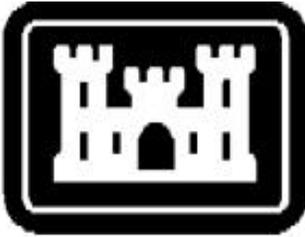
1.2 (AM#1) DRAWINGS AND SPECIFICATIONS

Drawings and Specifications for the sample task order project (CONDENSER WATER LOOP HEAT PUMP SYSTEM) accompany Amendment No. 0001.

PART 2 PRODUCTS (NOT APPLICABLE)

PART 3 EXECUTION (NOT APPLICABLE)

-- End of Section --



**AM#3 SOLICITATION NO. DACA63-01-R-0017**  
DATE: JULY 2001

US Army Corps  
of Engineers  
Fort Worth District

U.S. ARMY ENGINEER DISTRICT, FT. WORTH  
CORPS OF ENGINEERS  
FORT WORTH, TEXAS

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**PRIMARILY FOR FORT BLISS, TEXAS AND MILITARY AND CIVIL  
PROJECTS WITHIN THE GEOGRAPHIC BOUNDARIES OF THE  
U.S. ARMY CORPS OF ENGINEERS - SOUTHWESTERN  
DIVISION**

**REQUEST FOR PROPOSAL**

**FOR**

**DESIGN/BUILD INDEFINITE DELIVERY/INDEFINITE QUANTITY  
(IDIQ) CONTRACT FOR CONSTRUCTION/SERVICES FOR  
INSTALLATION SUPPORT**

**SAMPLE TASK ORDER PROJECT  
CONDENSER WATER LOOP HEAT PUMP SYSTEM**